Click or tap to enter a date.

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

Dear Click or tap here to enter text. Click or tap here to enter text.:

On behalf of President Satish K. Tripathi, I am delighted to offer you a Choose an item. appointment as Click or tap here to enter text. in the Click or tap here to enter text. at the University at Buffalo with Choose an item. of $Click or tap here to enter text.. Please note that your pay will be lagged one day in each of the first five pay periods in accordance with the policies of the Office of the State Comptroller and repaid upon separation from State service.

This is a Click or tap here to enter text. represented position. Your expected work schedule, which is subject to change, is Click or tap here to enter text.. Your appointment for this position will be effective Click or tap to enter a date.. Provisional employees that receive a permanent appointment to the same title that they were serving in provisionally, shall have all the time in provisional status counted towards completing the required probationary period.

# This is a Provisional Appointment. A Provisional hire is no longer valid when an open competitive exam has been offered and the provisional hire is not reachable or a reemployment roster is established.

# Additional information you need to know about a provisional appointment:

# Not permanent

# No credit towards the minimum qualifications

# Not eligible for transfer or reinstatement

# Have to pass test or risk being bumped next time made available (be sure to check civil service site for any upcoming exams)

# Risks to the employee when considering filling with a permanent employee

# 4.2B exam may be offered. This exam is a pass-fail test for the person in the position.

You will be accorded all the benefits of State employment, e.g., vacation, sick and personal leave accruals, retirement, medical, dental and vision plans. These benefits will be further explained to you during your benefits orientation. Please be advised that if you are retired from a New York State retirement system, subsequent New York State public employment may affect your retirement benefits including pension benefits and health insurance. Should you accept this offer, please advise the University at Buffalo Human Resources office of your New York State retiree status to remain in compliance with provisions pertaining to New York State Retirement and Social Security Law.

I look forward to having you join our team at the University at Buffalo. Please sign below and return by Click or tap to enter a date. to acknowledge your acceptance of the terms outlined in this letter.

Sincerely,

Click or tap here to enter text.

Click or tap here to enter text.

Accepted and agreed to this \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

Cc: Department File